

HTAV Social Responsibility Policy 2016

“Social responsibility is the responsibility of an organisation for the impacts of its decisions and activities on society and the environment, through transparent and ethical behaviour that

- *contributes to sustainable development, including the health and the welfare of society*
- *takes into account the expectations of stakeholders*
- *is in compliance with applicable law and consistent with international norms of behaviour; and*
- *is integrated throughout the organization and practised in its relationships.”*

(International Organization for Standardization as part of its work on the new Guidance Standard on Social Responsibility, ISO 26000

<http://www.dnvba.com/US/sustainability/corporate-responsibility/Pages/ISO26000.aspx>)

ENVIRONMENT

HTAV is committed to minimising its environmental footprint. The Association supports the sustainability strategy of the Department of Education and Early Childhood Development and the environmental aims of the Strategic Partnerships Program. The Executive, Board and Staff of HTAV each have a role to play in making the Association as green as possible.

To this end, HTAV commits itself to specific actions each year, as well as ongoing practices to protect the environment.

2016 actions

In 2016 HTAV will take the following environmental actions:

1. Donate \$200 to Beyond Zero Emissions, a not-for-profit research and education organisation partnered with the University of Melbourne’s Energy Institute:
<http://bze.org.au>
2. Provide time release/time in lieu for staff to participate in tree-planting:
<http://treeday.planetark.org/>; <https://treeproject.worldsecuringsystems.com/volunteer-registration-form>
3. Publicise National Ride2Work Day (12 October) among HTAV community:
<https://www.bicyclenetwork.com.au/general/programs/178/>

Ongoing practices

HTAV Board and Executive Committee:

- Take environment into account in planning
- Model good practice through own travel, recycling, power usage
- Allow for increased expenditure on sustainable products/practices
- Review the Association’s environmental impact from time to time
- Promote sustainable practices in own schools/workplaces

HTAV Events:

- Encourage online registrations
- Select venues that are near public transport
- On conference flyers, list public transport routes, advocate car-pooling and note any green approaches to be used at event
- Model good practice through own travel to venues
- Reuse name-tags and wallets
- Distribute handouts electronically

HTAV Publications:

- Encourage online orders
- Avoid unnecessary printing
- Electronic publications where possible
- Use paper certified by Forest Stewardship Council where possible
- Reuse and recycle packing materials

HTAV Membership:

- Encourage online applications
- Reuse membership materials (pens, pads, wallets, Agora, Bulletin)
- Use biodegradable membership cards and packs where possible
- Contact members electronically

HTAV Education and Consultancy Services:

- Produce electronic reports/resources where possible
- Car-pool to regional/rural appointments
- Promote environmental grants to schools

General office:

Power:

- Sparing use of air conditioner/appliances
- Sleep settings for equipment
- Use a green-power provider

Paper:

- Reuse and recycle paper
- Print double-sided
- Minimise faxing, printing and photocopying

Water/kitchen:

- Conserve water
- Buy biodegradable cleaning products
- Refills instead of new containers
- Reuse plastic bags

Travel:

- Car-pool where possible
- Use public transport where possible

SOCIETY

HTAV is committed to participating in initiatives that benefit society.

Ongoing practices

- Partnership with Bulleen Heights Special School (where students pack conference wallets for HTAV)
- Supporting the Angel's Hope anti-bullying initiative at conferences
- Careful consideration of ethical labour practices when selecting print companies
- Donating resources to disadvantaged schools
- Supporting staff in individual charity work
- Hosting the Cancer Council's Biggest Morning Tea every year for all the offices in HTAV's building.